



Public Safety – Parking Policy

1.0 PURPOSE

Wheeling University parking policy is an attempt to control and facilitate parking on campus property for faculty, staff, and students.

2.0 POLICY

Wheeling University attempts to provide parking for convenience but recognizes that limitations and control must be implemented to provide for maximum usage of the parking spots on campus property, and to avoid abuse or disregard by persons parking vehicles on campus. Therefore, Wheeling University parking passes are available to faculty, staff, and students wishing to park a vehicle on campus property. Persons not possessing a campus parking permit, may only park in the designated and marked “visitor” parking spots that are found around campus.

2.1 Parking Spaces

- Vehicles are to be parked only in designated and marked parking spots on campus property.
- No vehicle is to be parked along the roadway nor in any spot designated as a No Parking area.
- Vehicles are also not authorized to be parked on sidewalks or in grass areas on campus.

2.2 Reserved Parking Spaces

- There are certain parking areas of campus which are designated reserved to certain passes.
 1. Seniors living in Ignatius have reserved parking in Lot H, specifically the area known as “Iggy Rock” lot.
 2. Center for Educational Technology (CET) Lot C is reserved for employees. Students who may be visiting University Offices or scheduled classes held within the CET are permitted to park in this while conducting official university related business or attending class.
- Lot B behind the Library is reserved for commuter student or employee parking purposes (and designated parking passes). No residential student parking is permitted.

2.3 Overnight Parking

- There is no overnight parking in Acker Lot I or in Library Lot B. Students may park in other approved student parking areas overnight.

2.4 Registered Vehicles

- Parking passes are assigned to vehicles registered with the Office of Public Safety.

- There is NO trading or transferring of parking passes.
- Parking passes can only be transferred to another vehicle through the Director of Public Safety.

2.5 Junk or Abandoned Vehicles

- No vehicle shall be left on Wheeling property that is broken down, wrecked, or in a condition that it can't be driven.
- No vehicle shall be abandoned whether operable or not. Vehicles shall not remain on campus longer than thirty (30) days that appear to be abandoned and have not been moved.
- The Office of Public Safety will attempt to make contact with the owners of any junk or abandoned vehicle either by email or phone to have the vehicle's condition addressed before towing it at the owner's expense.
 - i. If the owner of the vehicle cannot be located, or does not respond or act to rectify the condition of the vehicle, then it will be towed at owner's expense.

2.6 Repeat Offenders

- Any vehicle which accrues more than \$500 in unpaid fines will be booted by the Office of Public Safety until the owner is found, & fines are paid.
- Any student who repeatedly violates parking rules may be subject to having their parking privileges suspended or revoked permanently.

2.7 Lost, Stolen, Transferred or Damaged Permits

- Students are responsible for their parking permits once issued. If permits are removed after initial application, they lose their adhesiveness and must be replaced.
- If students need to transfer a permit to a new car, they need to take the old permit to the Director of Public Safety, and have a new permit issued at a cost of \$5.
- Any student who needs to have a parking permit replaced due to theft, loss, or damage needs to notify the Director of Public Safety immediately and can be issued a new parking permit at a cost of \$10. Parking passes

2.8 Parking Permits

- All vehicles, including motorcycles and scooters must display a WU parking pass to park on campus property.
 - The only exception would be parking in a visitor parking spot. Persons may not use a visitor's spot for daily parking, only for a short-limited time parking to retrieve paperwork, or to obtain a parking pass. Adjuncts will be considered visitors for the purpose of this policy.
- Parking passes are to be displayed in the lower driver side windshield. Vehicles with an inspection sticker should display their parking permit directly above the inspection sticker.
- Temporary passes are available at the campus security office for visitors, or for students who need to use a vehicle other than the one registered with Campus Safety.

3.0 AUTHORIZATION

The Vice President, Human Resources and Compliance the authority to change or modify this policy at any time with or without notice and with the approval of the University President.

4.0 ACTIONS

4.1 Enforcement

- Violations of campus parking rules are enforced by the Wheeling Public Safety Department.
- Repeated or serious offenses of campus parking rules and policy may result in a revocation of all parking privileges on campus.

Violation Description	Fine Amount
Displaying counterfeit or stolen permit	\$250 + revocation of privileges
Fire lane violation	\$100
No parking permit	\$100
Parking in grass	\$75 + damage
Handicap parking violation	\$50
Blocking drive or roadway	\$50
Unauthorized parking in reserved lot	\$25
No parking violation	\$25
Overnight parking violation	\$25
Double parking	\$25
Improper display	\$15

University Building	Lot Name & Description	Type of Parking
Ignatius Hall	Lot F1 – “Iggy Rock”	Student Parking
	Lot F2	Senior Parking <i>* special permit required</i>
	Lot F3 sub-lot - “Iggy 12 pack”	Student Parking
	Lot F3 sub-lot - “Iggy Lower Front Lot”	Student Parking
Acker Science Center	Lot A - “Library/Commuter Lot”	Commuter Parking <i>*No overnight</i>
	Lot G	Student & Employee Parking <i>*No overnight</i>
Thomas Moore Hall	Lot I	Student Parking
Donahue/Campion Hall/McHugh Hall	Lot D	Student Parking
Kirby/Sarah Tracey Hall	Lot C	Student Parking
Center for Educational Technologies (CET)	Lot B1	Student & Employee Parking Only <i>*Student use is permitted per stated policy</i>
	Lot B2 – CET Circle	No Parking
Alma Grace McDonough Center	Lot E1	Student & Employee Parking
	Lot E2 - Auxiliary Gym	Student & Employee Parking
Swint Hall	Lot H – Swint Circle	2 Hour Parking



WHEELING
UNIVERSITY

PARKING DESIGNATIONS

IGNATIUS	Lot F1 - "Iggy Rock" Lot F2 Lot F3 - "Iggy 12-pack"	Student Parking Senior Parking Permit Only Student Parking
ACKER SCIENCE CENTER	Lot A- "Library" Lot G	Commuter Parking/No Overnight Student Parking/No Overnight
THOMAS MOORE	Lot I	Student Parking
DONAHUE/CAMPION/MCHUGH	Lot D	Student Parking
KIRBY/SARA TRACY	Lot C	Student Parking
CENTER FOR EDUCATIONAL TECHNOLOGIES (CET)	Lot B1 Lot B2 - CET Circle	Staff Parking Only No Parking
ALMA GRACE MCDONOUGH CENTER	Lot E1 Lot E2 - Auxiliary Gym	Student Parking Student Parking
SWINT	Lot H - Swint Circle	2-Hour Parking