



# IT'S IN THE SYLLABUS

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## How to Succeed at Wheeling Jesuit University

10. Read the syllabus. Don't ask questions that are clearly answered there.
9. Take advantage of extra credit when it is offered. Don't ask for it at the end of the semester when you haven't done the assigned work.
8. Check your email. This is the main way professors contact students outside of class.
7. Be aware of your grades. Don't be surprised about a bad grade at the end of the semester if you have earned bad grades in that class all semester long.
6. Be on time. Professors often give quizzes or explain homework assignments at the beginning of class. And don't pack up or leave early.
5. Arrive at class prepared. Do your assignments ahead of time and bring your textbook, paper, and a pen to class.
4. Pay attention, take notes, and participate during class. Don't daydream, fall asleep, or play with your cell phone.
3. Get organized. Know what assignments are due and when and get them in on time.
2. Attend class faithfully. If you must miss class, don't ask if you have missed "anything important."
1. Maintain academic integrity. Don't plagiarize papers or cheat on exams.