

Office of Student Affairs

316 Washington Avenue
Wheeling, WV 26003



WHEELING UNIVERSITY

Shuttle Service Request

Winter Break 2023 / 2024:

Student Name: _____

Student ID Number: _____

Please Check one of the following:

Shuttle Services will be:

Departing:

_____ 1st: Friday at beginning of break departing at 10 am in front of Acker. (Date: Dec. 15, 2023)

_____ 2nd: Saturday at beginning of break departing at 10am in front of Acker. (Date: Dec. 16, 2023)

Returning:

_____ 1st: Saturday at the end of break, leaving PIT at 4 pm. (Date: Jan. 6, 2024)

_____ 2nd: Sunday at the end of break, leaving PIT at 4 pm. (Date: Jan. 7, 2024)

This form must be signed, dated and delivered to the Office of Student Affairs, in order for transportation to be scheduled. Failure to do so will result in transportation not being provided to the student. If you are not listed to be on the shuttle, you will not be allowed to use the shuttle service.

By signing this form, I agree I have read the Wheeling University Student Transportation / Shuttle Service Policy: I further agree to abide all the terms and conditions of the policy.

(Student Signature)

(Date requested)

OFFICE USE ONLY:

Number of trips for student: _____ x \$25.00 (Trip to and trip from airport constitutes 2 trips)

Total to be charged to students account: \$ _____