



WHEELING UNIVERSITY

Dependent Verification Worksheet V4

Your 2025 – 2026 Free Application for Federal Student Aid (FAFSA) was selected for review for a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. **You and a parent whose information was reported on the FAFSA must complete and sign this worksheet**, attach any required documents, and submit the form with any other required documents to the financial aid office. Please note that we may ask for additional documentation if we have reason to believe that the information provided is inaccurate. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Dependent Student Information:

| | | |
|--------------------------------|----------------------|-----------------------|
| Last Name | First Name | Middle Initial |
| Student Social Security Number | Student Phone Number | Student Date of Birth |

Identity/Statement of Educational Purpose – At the Institution

The student must appear in person at Wheeling University to verify his or her identity by presenting a valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID. In addition, the student must sign, in the presence of the institutional official, the following Statement of Educational Purpose provided below.

Identity and Statement of Educational Purpose – To Be Signed with Notary

If the student is unable to appear in person at Wheeling University to verify his or her identity, the student must provide:

- A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver’s license, other state-issued ID, or passport; and
- The original notarized Statement of Educational Purpose on the next page.

STATEMENT OF EDUCATIONAL PURPOSE

I certify that I, _____, am the individual
(Print Student Name)

signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Wheeling University for 2025 – 2026.

STUDENT SIGNATURE

DATE

STUDENT ID#

For office use only:

Attached is an unexpired copy of acceptable proof of government-issued identity as marked below:

- Driver’s license
- Non-driver’s identification card
- State-issued identification card
- Passport
- Other: _____

Financial Aid Office Representative

Date

NOTARY’S CERTIFICATE OF ACKNOWLEDGMENT

State of _____ City/County of _____. On _____,

before me, _____, personally appeared, _____,
(Notary’s Name) (Printed Name of Signer)

and provided to me on the basis of satisfactory evidence of identification _____ to be
(Type of Government-Issued Photo ID Provided)
the above-named person who signed the foregoing instrument.

WITNESS MY HAND AND OFFICIAL SEAL

NOTARY SIGNATURE

MY COMMISSION EXPIRES ON SEAL

SEAL

Certifications and Signatures

Each person signing this worksheet certifies that all the information reported on this form is accurate and complete.

Student’s Signature (Required) Date

Parent’s Signature (Required) Date